

UPPER CLARK FORK RIVER BASIN RESTORATION GRANTS

Warm Springs Ponds Recreation Area

PREPARED BY:

**STATE OF MONTANA DEPARTMENT OF FISH,
WILDLIFE AND PARKS**

**3201 SPURGIN ROAD
MISSOULA, MT 59804**

APRIL 2008

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Step 1. Applicant Information and Project Summary Form

1. Name of Applicant(s) Montana Fish, Wildlife and Parks
2. Project Title Warm Springs Ponds Maintenance for 2008/09
3. Type of Entity* State Agency
(city, corporation, private individual, association, etc.)

(*Corporation and Foundation applicants are required to submit corporation information as follows: Articles of Incorporation, and Certificate of Good Standing. Partnership applicants are required to submit a Partnership Agreement and a list of the names of the Partners. Limited Liability Company applicants are required to submit Articles of Organization, a list of the members/managers, and Certificate of Good Standing. Non-Profit Associations are required to submit a list of members, Articles of Incorporation and Certificate of Fact. Non-Profit Corporations are required to submit a list of members, Articles of Incorporation and Certificate of Good Standing. Please attach these documents to this form.)

4. Description of Project Location (Attach maps showing project area and project location per instructions on pg. 16.) _____
5. Injured Natural Resource(s) and/or Impaired Services to be Restored, Rehabilitated, Replaced or Equivalent Acquired through Project The project provides for interim caretaker services needed to properly maintain 2 existing latrines and 1 new latrine for one year, replace 1 latrine completely and close down 2 others.

6. Authorized Representative: Mack Long Regional Supervisor
(Name) (Title)
Mailing Address: 3201 Spurgin Road
(Street/PO Box)
Missoula, MT 59804 (406)542-5500
(City/State/Zip) (Telephone)

Contact Person*: Lee Bastian Regional Park Manager
(Name) (Title)
Mailing Address*: 3201 Spurgin Road
(Street/PO Box)
Missoula, MT 598904
(City/State/Zip)
Phone: (406)542-5517

E-mail Address: lbastian@mt.gov

(*For Corporate, Partnership, L.L.C., or Cooperative Association applicants, list Registered Agent and Office for Service of Process)

7. Proposed Funding Sources

Revised
Table

On the table below, enter the source and amount of all funding that may be used for this project. Indicate all potential sources of funds that you intend to apply for this project, even if you have not yet applied for the funds or have not yet received a commitment from the source. Indicate whether matching funds are cash or in-kind.

2008 Application		Amount in (\$) Dollars			Funding Percentage (Subtotal/Estimated Total Project Cost)
Funding Source		Cash Matching Funds	In-kind Matching Funds	Subtotal	
A.	UCFRB Restoration Grant Fund Request				
B.				\$ 14,587.98	100.0%
C.					
D.					
E.					
F.					
G.					
H.					
In-kind Total					
Cash Total					

(Lightly shaded areas are automatically calculated on the electronic version of this form)

8. Estimated Total Project Cost

\$14,587.98

9. Private (non-Governmental) Grant Applicant Financial Information

Not Applicable

- Are there any lawsuits, judgments, or obligations pending for or against you? _____
- Have you ever declared bankruptcy? _____
- Are any of your tax returns delinquent or under dispute? _____
- Any unpaid deficiencies? _____
- Are you a party to a lawsuit? _____
- Do you have any other contingent liabilities? _____
- Do your current and deferred liabilities exceed the value of your assets? _____

Explain all **YES** answers in a statement attached to this form.

10. Certification for Individuals or Private Entities

Not Applicable

Individuals or private entities requesting grant funds must sign the following certification.

Certification for Individuals or Private Entities

I (We) the undersigned, have provided this financial information as part of my (our) application for a grant from the UCFRB Restoration Fund. I (We) certify that the statement is complete and accurate to the best of my (our) knowledge and I (we) authorize the State of Montana to investigate my credit worthiness and any of the matters described above.

Individual(s)

_____	_____	_____
Name	Signature	Date

_____	_____	_____
Name	Signature	Date

Private Entities

_____	_____	_____	_____
Name of Authorizing Agent	Federal Tax ID No.	Signature	Date

11. Authorizing Statement

An authorized agent/agents representing the applicant must by his/her signature indicate that the application for funds and expenditure of matching funds, as represented, is officially authorized.

Grant Authorization

I hereby declare that the information included in and all attachments to this application are true, complete, and accurate to the best of my knowledge, and that the proposed project complies with all applicable state, local, and federal laws and regulations.

I further declare that, for _____ (Project Sponsor), I am legally authorized to enter into a binding contract with the State of Montana to obtain funding if this application is approved. I understand that the Governor must authorize funding for this project.

Project Sponsor

Date

Authorized Representative (signature)

Title

Fed Tax Id. No.

Step 2. Proposal Abstract

This project will restore reasonable sanitation services to the recreating public by providing Montana Fish, Wildlife and Parks with funds to properly maintain latrine facilities for 2008 at the ARCO Warm Spring Ponds Recreation Area located on Silver Bow Creek. ARCO developed recreational facilities back in the late 1990's for the public to use and enjoy. These facilities include picnic shelters with tables, informational kiosks, latrines, signage, trashcans, trails, wildlife viewing stations, roads and parking. ARCO owns the Warm Springs Ponds and surrounding lands for waste management purposes; MFWP has been leasing the surface as a recreational and wildlife area.

The first lease between ARCO and MFWP ran from 1965-1985 and gave MFWP responsibility to manage the area as a Waterfowl Production Area. The 1985 renewal lease between ARCO and MFWP continued that responsibility. It did not identify the maintenance of the recreational facilities which were installed by ARCO.

The condition of these facilities has deteriorated over the years from lack of attention and lack of maintenance. More specifically the latrines have not had any care or attention for several years now and most of the latrines have become unusable. It has resulted in calls from the public complaining about the condition and lack of attention with the latrines. It is apparent that something needs to be done.

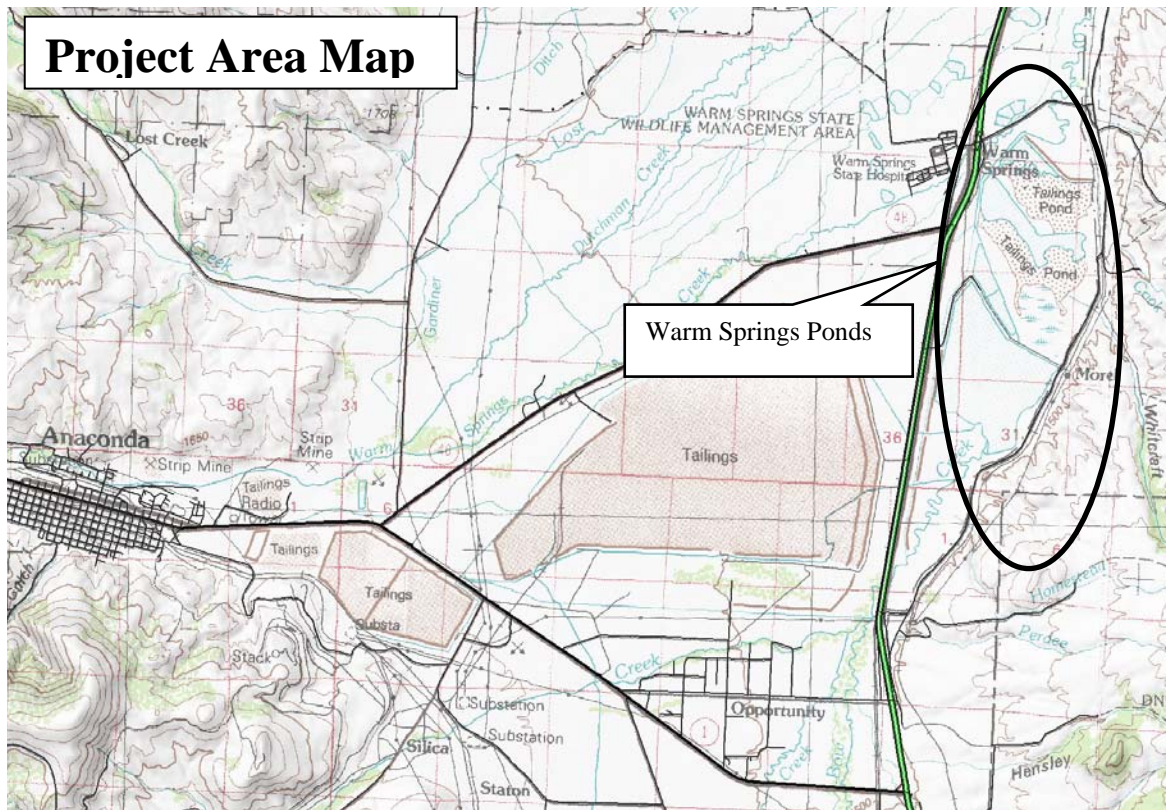
Of the 5 existing latrines on site, only 2 of them (on the west side of the ponds) are worth utilizing for public use at this time. With these funds, MFWP would be able to hire a seasonal employee to provide basic caretaker services for latrine cleaning and to purchase 1 new concrete latrine to be installed on the east side of the ponds.

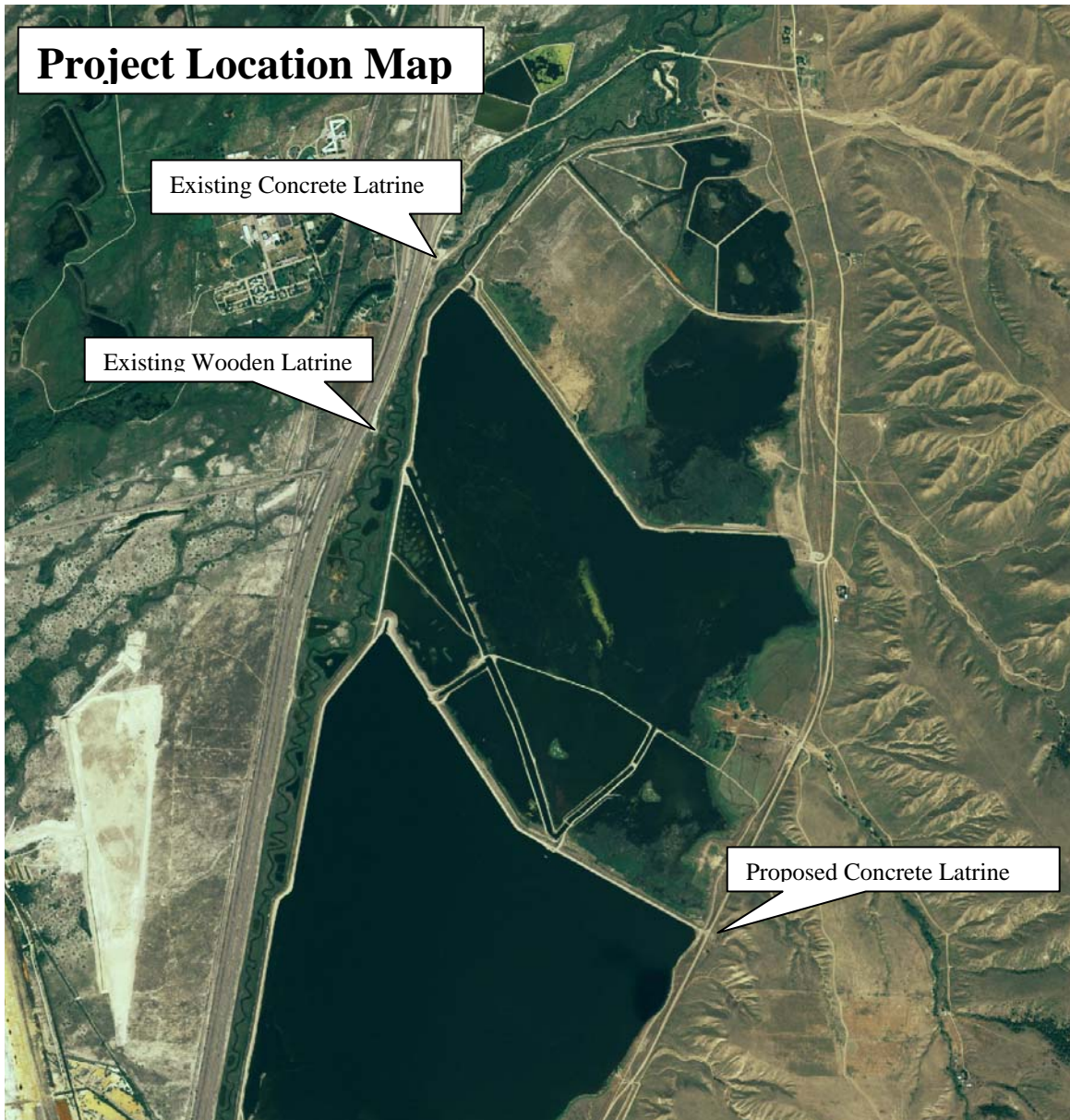
This is an interim management proposal allowing ARCO and MFWP the necessary time to negotiate a new lease agreement. Both ARCO and MFWP are committed to completing that process, if possible, in 2008.

Step 3. Technical Narrative

Project Location

Warm Springs Ponds are located approximately 12 miles NE of Anaconda and/or 15 miles NW of Butte.





Project Need

The physical and sanitary condition of the existing latrines has deteriorated over the years from lack of maintenance. This current condition has resulted in calls from the public complaining about their condition. It is apparent that something needs to be done to rectify the situation. Only the two existing latrines, as shown in the map above, are useable if they receive some attention this spring.

Project Goals and Objectives

The goal of this project is to provide clean useable sanitary facilities for the recreating public for 1 year from approval of this grant request. This project is designed to put MFWP in the lead for accomplishing this for 2008 and the spring of 2009.

The second goal of this project is to provide ARCO and MFWP the time necessary to put a new lease in place that will directly address areas of responsibility for each organization. Obviously, one of those areas will be the maintenance of recreational facilities.

Project Implementation Plan

The first action would be to expand the working schedule of our existing caretaker in order to set up the personnel to do the maintenance of the latrines. To adequately maintain the latrines at the Warm Springs Ponds, MFWP will utilize the funds to provide a caretaker to service them. The caretaker would work the following schedule to achieve this. From May thru September, the caretaker would work 4 hours twice a week. From October thru April, the caretaker would work 4 hours once a week.

The first items to take care of would be to clean the latrines that are still in reasonable condition. This would include the 2 latrines (one is concrete and the other one is wooden) on the West side of the Ponds (refer to map above). The next step would be to close down the latrines that are beyond repair. This would include the 2 wooden latrines on the East side and the 1 wooden latrine located in what's called the Hog Hole.

The final step would be to purchase 1 new concrete latrine and install it on the East side of the Ponds (refer to map above). Our recommendation would be to install it at the East-side parking area adjacent to Pond #3 since it sees the most use by the public at this time. This location currently does not have a latrine but should since it experiences the most use by the public. The installation of a new latrine would occur in early summer and be coordinated with ARCO. There is approximately a 2-month period between ordering a new latrine and delivery for installation. A county sanitarian's permit would be required which we would acquire prior to installation. We would utilize our parks maintenance crew to install it.

The proposed budget covers the salary, travel, supplies, and materials to meet this schedule for 1 year starting May of 2008. The budget also covers the cost to purchase, deliver and install the proposed latrine.

This should provide the time necessary for ARCO and FWP to agree upon a new lease.

Project Time-line

If the grant were approved, MFWP would immediately move forward with the implementation plan once word was received. I would assume the first steps of the plan could be in place by Memorial Day Weekend. The coordinating, permitting, ordering and installing of a new latrine would begin in order to have it in place by early summer.

Qualifications of Team

Our caretaker from Anaconda has been on our seasonal staff for 9 summers, so she knows what is needed to adequately and professionally keep latrines clean and repaired.

Our maintenance supervisor has been on staff for 30 years. He is the one who helped establish the high maintenance standards for our recreational sites in West-Central Montana. He has

installed all of the concrete latrines in this region and will be the person in charge of installing this new latrine.

REQUIRED CRITERIA STATEMENTS FOR ALL SHORT FORM APPLICATIONS:

1. **Relationship of Expected Costs to Expected Benefits:** The public has complained about the condition of these latrines at the Warm Springs Ponds for years. Obviously sanitation facilities are a needed element for any developed recreational area and proper care and maintenance is essential in providing good public service. Expending funds to hire appropriate personnel to provide this kind of service is a good expenditure of funds. The public that recreates at the Ponds will immediately see the positive benefit of this expenditure and effort.
2. **Cost Effectiveness:**
 - i. **Alternative A: No Action:** No action would result in continued unacceptable sanitary conditions for the recreational public, thus not meeting project goals.
 - ii. **Alternative B: Proposed Action – Interim Services:** The first items to take care of would be to clean the latrines that are still in reasonable condition. Close down the latrines that are beyond repair. Purchase and install 1 new latrine. Provide caretaker services for cleaning these latrine facilities. MFWP is in the outdoor recreation field and has the expertise, efficiency and experience to make this happen.
3. **Impacts to the Environment and Human Health and Safety:** The proposed action would benefit human health and safety. A negative impact would be to the human health and safety if nothing were done to address the condition of these latrines. The public will continue to receive poor service until something is done.
4. **Public Support:** The public does support this action because it is the public that is complaining about the poor condition of these latrines. Attached is a letter of support from the Clark Fork River Technical Assistance Committee (CFRTAC).
5. **Public Access:** This whole project is based on public access to a public recreational facility. Proper, well maintained latrine facilities is an important element of a well-developed facility.

2008 Application		BUDGET DETAIL FORM				
EXPENSE CATEGORY		UCFRB RESTORATION GRANT FUND	MATCHING FUNDS			TOTAL
			Cash	In-Kind	Subtotal	
1	SALARIES AND WAGES (List all worker salaries)					
	<div>Insert Row</div>					
	SALARIES AND WAGES SUBTOTAL	\$3,659.93				\$3,659.93
2	FRINGE BENEFITS					
	<div>Insert Row</div>					
	FRINGE BENEFITS SUBTOTAL					
3	CONTRACTED SERVICES (LIST BY TYPE)					
	<div>Insert Row</div>					
	CONTRACTED SERVICES SUBTOTAL	\$8,000.00				\$8,000.00
4	SUPPLIES AND MATERIALS					
	<div>Insert Row</div>					
	SUPPLIES AND MATERIALS SUBTOTAL	\$990.00				\$990.00
5	COMMUNICATIONS					
	<div>Insert Row</div>					
	COMMUNICATIONS SUBTOTAL					
6	TRAVEL					
	<div>Insert Row</div>					
	TRAVEL SUBTOTAL	\$1,938.05				\$1,938.05
7	RENT AND UTILITIES					
	<div>Insert Row</div>					
	RENT AND UTILITIES SUBTOTAL					
8	EQUIPMENT					
	<div>Insert Row</div>					
	EQUIPMENT SUBTOTAL					
9	MISCELLANEOUS					

	Insert Row					
	MISCELLANEOUS SUBTOTAL					
	ALL CATEGORIES SUBTOTAL	\$14,587.98				\$14,587.98

Budget Explanations:

Caretaker Hours – 296 hrs x \$10.993/hr = \$3,253.93

Maintenance Crew – 10 hrs x \$40.60/hr = \$406.00

- Needed to install new latrine
- Two positions are factored into the hourly rate

New Latrine – Purchase and delivery from term contract = \$8,000

Supplies & Materials – Includes vault chemicals, cleaning disinfectants, toilet paper, paper towels, trash bags, boards, paint, and gravel for latrine installation = \$990.00

Travel & per diem

- Caretaker trips - 2,220 miles x .505/mile = \$1,121.00
- Caretaker per diem - 74 work days x \$6.00 = \$444.00
- Maintenance Crew (10 hour day to install latrine)
 - 1-Ton - 210 miles x .505/mile = \$106.05
 - 1 Dump Truck – 210 miles x \$1.10/mile = 231.00
 - Per Diem – 2 people x \$6.00/lunch = \$12.00
 - 2 people x \$12.00/dinner = \$24.00

2008 Application		BUDGET SUMMARY FORM				
EXPENSE CATEGORY		UCFRB RESTORATION FUND	MATCHING FUNDS			TOTAL
			Cash	In-Kind	Subtotal	
1	SALARIES AND WAGES	\$3,659.93				\$3,659.93
2	FRINGE BENEFITS					
3	CONTRACTED SERVICES	\$8,000.00				\$8,000.00
4	SUPPLIES AND MATERIALS	\$990.00				\$990.00
5	COMMUNICATIONS					

6	TRAVEL	\$1,938.05				\$1,938.05
7	RENT AND UTILITIES					
8	EQUIPMENT					
9	MISCELLANEOUS					
TOTAL		\$14,587.98				\$14,587.98

In electronic form this spreadsheet will automatically calculate the expense totals from the Budget Detail Form.

Page for attaching letter of support